

**Pejabat Pendaftar Mahkamah Tinggi Sabah & Sarawak**

Kompleks Mahkamah Kuching,  
Jalan Gersik, 93050 Petra Jaya,  
Kuching, Sarawak.

Telefon : 082-311373  
Kawat : REGCOURT  
No. Faks : 082-311575

Ruj. Tuan:

Ruj. Kami: (49) dlm. RHC/C/124 Jld. 6

Tarikh: 12 August 2014

All Session Court Judges  
Sabah and Sarawak

All Deputy Registrars  
Sabah and Sarawak

All Magistrates  
Sabah and Sarawak

All Senior Assistant Registrars  
Sabah and Sarawak

High Court of Sabah and Sarawak  
Sabah and Sarawak

Tuan/Puan,

**MANAGEMENT OF CIVIL CASES VIA EMAIL**

In a recent meeting between YAA Chief Judge of Sabah and Sarawak and lawyers in Kuching, YAA's attention was drawn to the practice by some Magistrates, Sessions Court Judges and Senior Assistant Registrars who continue fixing civil cases for mention/case management despite previous reminders not to continue with the practice.

2. Please be reminded that lawyers should not be asked to attend court if the purpose of their attendance is merely to get another date or to monitor the progress of the case.
3. Monitoring of cases and directions for PTCM must be done via e-mail, and the e-mail shall form part of the notes of proceedings and should be uploaded to the virtual file in CMS.
4. The attendance of lawyers should only be limited to trial/hearing of arguments/mediation and/or for clarification on matters which cannot be resolved via email.

Thank you.

**"BERKHIDMAT UNTUK NEGARA"**

Saya yang menurut perintah,

(ISMAIL BIN BRAHIM)

Registrar,  
High Court of Sabah and Sarawak.

- c.c.:
1. YAA Chief Judge of Sabah and Sarawak
  2. Sarawak Advocates Associates, BAR ROOM, Kuching
  3. Sabah Law Association, Kota Kinabalu, Sabah