



Pejabat Pendaftar Mahkamah Tinggi Sabah & Sarawak

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The President,
Sarawak Advocates Associates,
BAR ROOM,
Kompleks Mahkamah Kuching,
Jalan Gersik, Petra Jaya,
93050 KUCHING.

Ruj. Tuan: (23)dlm. JUD/134 Jld. 6

Ruj. Kami: 12 August, 2014

Tarikh:



Handwritten:
13/8/2014
9.10 am

President,
Sabah Law Association,
2nd Floor, 58, Jalan Pantai,
Hainan Association Building,
88000 Kota Kinabalu,
SABAH.

Dear Sirs,

NOTES OF PROCEEDINGS IN CIVIL TRIALS

The current practice of the courts in Sabah and Sarawak is that the courts will provide the notes of proceedings in a trial for civil cases. The notes are prepared by the courts's transcribers or stenographers.

2. Of late, there are some issues concerning the production of the notes.
3. In order to overcome these issues, YAA Chief Judge of Sabah and Sarawak has agreed to the following practices in relation to civil matters/trials only:
 - a) The parties in a civil trial may on their own initiative and with the consent of the parties bring their own transcribers to take the notes of proceedings in the trial. The parties will then have to verify the notes of proceedings at the end of the trial and to submit a copy of the notes of proceedings to the presiding Judge. Once the notes of proceedings is approved and verified, it will be accepted as the transcript of the proceedings and form part of the evidence in the trial. The transcript must be approved by the parties and submitted to the Presiding Judge within five (5) days after the completion of the trial.
 - b) As for the notes prepared by the court's transcribers/stenographers, the court will only provide the draft copy of the notes of proceedings immediately after the trial. A fair copy will only be provided three (3) days after the completion of the trial.
 - c) The parties may make a copy of the audio or the video of the proceedings for their own references at any stage of the proceedings.

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Terima kasih melalui FAX
Pada 12/8/14 pukul 17:08
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- d) The party may bring their own CD for the said purpose. Thumb drives are, however, not allowed as it may compromise the safety of the data in the CPU

Thank You.

"BERKHIDMAT UNTUK NEGARA"

Saya yang menurut perintah,


(ISMAIL BIN BRAHIM)

Registrar,
High Court of Sabah and Sarawak.

- c.c: 1. YAA Chief Judge Sabah and Sarawak
2. Pengarah Mahkamah Sabah